

MANSFIELD TOWNSHIP REORGANIZATION MEETING JANUARY 2, 2017

This is the Reorganization Meeting of the Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times and posting in the Municipal Building, stating the time, date and location thereof.

Meeting called to order by Mayor Shirley Kocher, at 12:00 noon with the following Committee present: Mr. Misertino, Mr. Watters, Mrs. Dillon, Mr. Hayes, Mayor Kocher

Salute to the flag was done by all.

Mayor Kocher conducted the swearing in ceremony of Patrolman Almin Hodzic.

Dena Hrebenak read the Certification of Election for Michael Misertino as Township Committee Member for a term of three (3) years.

Dena Hrebenak conducted the swearing in ceremony and Oath of Office for Michael Misertino as Township Committee member.

Dena Hrebenak read the Certification of Election for Desiree Dillon as Township Committee Member for a term of three (3) years.

Dena Hrebenak conducted the swearing in ceremony and Oath of Office for Desiree Mora-Dillon as Township Committee member.

ELECTION OF MAYOR:

Mrs. Kocher made a motion to appoint Mr. Misertino as Mayor for the year 2017.

Mrs. Mora Dillon made a motion to appoint Mr. Watters as Mayor for the year 2017, which was seconded by Mr. Hayes.

BE IT RESOLVED, that Joseph Watters be appointed Mayor of the Township of Mansfield for the year 2017.

Ayes – Mrs. Mora Dillon, Mr. Hayes, Mr. Watters

Abstained – None

Nay – Mrs. Kocher, Mr. Misertino

Absent – None

Dena Hrebenak conducted the swearing in ceremony and Oath of Office for Joseph Watters as Mayor of the Township of Mansfield for the year 2017.

DEPUTY MAYOR:

BE IT RESOLVED, that Mr. Hayes be appointed Deputy Mayor of the Township of Mansfield for the year 2017.

Mrs. Mora Dillon moved the forgoing resolution for adoption, which was seconded by Mayor Watters.

Ayes – Mrs. Mora Dillon, Mr. Hayes, Mr. Watters

Abstained – Mr. Misertino

Nay – Mrs. Kocher
Absent – None

Dena Hrebenak conducted the swearing in ceremony and Oath of Office of Ron Hayes as Deputy Mayor of the Township of Mansfield for the year 2017.

OFFICE ON AGING:

Mrs Kocher appointed Carol McKeivitt as Mansfield Township Office on Aging Representative for the year 2017, which was seconded by Mr. Hayes.

Mayor Watters appointed Carol McKeivitt, Senior Citizens Coordinator for the year 2017, which was seconded by Mrs. Mora Dillon.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters
Abstained – None
Nay – None
Absent – None

RECYCLING COORDINATOR AND CLEAN COMMUNITIES COORDINATOR:

BE IT RESOLVED, that JoAnn Fascenelli be appointed Recycling Coordinator and Clean Communities Coordinator for the Township of Mansfield for the year 2017.

Mr. Watters made a motion to approve the foregoing appointment, Mrs. Kocher seconded the motion.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters
Abstained – None
Nay – None
Absent – None

ENVIRONMENTAL COMMISSION APPOINTMENTS:

Mayor Watters appointed Glenn Todd as a member of the Environmental Commission for a three year term, which expires 12/31/19.

Mayor Watters appointed Mitch Courtright as a member of the Environmental Commission to fill an unexpired term, which expires 12/31/18.

_____ appointed _____ as Alternate member #1 of the Environmental Commission for a two year term, which expires 12/31/18.

_____ appointed _____ as Alternate member #2 of the Environmental Commission for a two year term, which expires 12/31/18.

LAND USE BOARD APPOINTMENTS:

Mayor Watters appointed herself/himself as the Class I Member to the Mansfield Township Planning Board term to expire 12/31/17.

Mayor Watters appointed Elaine Drazek as the Class II Member to the Mansfield Township Planning Board term to expire 12/31/2017.

Mayor Watters appointed Ron Hayes as the Class III Member to the Mansfield Township Planning Board term to expire 12/31/2017.

Mayor Watters appointed John Barton as a Class IV member to the Mansfield Township Planning Board term to expire 12/31/2020.

Mayor Watters appointed Joe Farino as a Class IV member to the Mansfield Township Planning Board term to expire 12/31/2020.

Mayor Watters appointed David Spender as a Class IV member to the Mansfield Township Planning Board term to expire 12/31/2020.

Mayor Watters appointed Alan Keegan as a First Alternate member to the Mansfield Township Planning Board term to expire 12/31/2018.

Mayor Watters appointed Patrick Creedon as a Second Alternate to the Mansfield Township Planning Board term to expire 12/31/18.

Mayor Watters appointed Richard Petteruti as a Fourth Alternate to the Mansfield Township Planning Board term to expire 12/31/17.

OPEN SPACE, FARMLAND PRESERVATION, CONSERVATION, HISTORICAL AND RECREATION ADVISORY COMMITTEE:

Mayor Watters appointed Ron Hayes to serve as a Township Committee member for a 1 year term which will expire 12/31/17.

Mrs. Mora Dillon moved said appointments, Mayor Watters seconded the motion.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None

Nay – None

Absent – None

WARREN COUNTY SOLID WASTE ADVISORY COUNCIL:

Mayor Watters appointed himself to the Warren County Solid Waste Advisory Council for a one year term, which expires 12/31/17.

Mrs. Mora Dillon moved to concur with said appointment, Mr. Hayes seconded the motion.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None
Nay – None
Absent – None

RECREATION COMMITTEE:

Mayor Watters appointed Brian Bigham as Recreation Committee member for a three year term which will expire 12/31/2018.

Mayor Watters appointed Eric Fitzsimmons as Recreation Committee member for a three year term which will expire 12/31/2017.

Mayor Watters appointed Richard Rosenblum as Recreation Committee member for a three year term which will expire 12/31/2019.

Mayor Watters appointed Tracy Wyckoff as Recreation Committee member for a three year term which will expire 12/31/2019.

Mrs. Mora Dillon made a motion to concur with said appointments, which was seconded by Mr. Hayes.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters
Abstained – None
Nay – None
Absent – None

ECONOMIC AND INDUSTRIAL DEVELOPMENT ADVISORY COUNCIL:

Mayor Watters appointed Shirley Kocher as Committee member for a one year term which will expire 12/31/2017.

Mayor Watters appointed Russ Onderko as member for a three year term which will expire 12/31/2019.

Mayor Watters appointed Francis Sylvester as member for a three year term which will expire 12/31/2019.

Mayor _____ appointed _____ as member to fill the unexpired term, which will expire 12/31/2017, which was seconded by _____.

Mr. Hayes made a motion to concur with said appointments, which was seconded by Mrs. Mora Dillon.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters
Abstained – None
Nay – None
Absent – None

RESOLUTION 2017-01

TOWNSHIP OF MANSFIELD

WARREN COUNTY, NEW JERSEY

WHEREAS, there exists a need for the service of a Township Attorney in the Township of Mansfield for legal services and advice to the Mayor and Township Committee; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:1 1-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, in the County of Warren as follows:

1. The agreement with **Michael Lavery** with the law office of **Lavery, Selvaggi, Abromitis, & Cohen** is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:1 1-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law. A copy of the Agreement is on file for inspection with the Clerk of the Township of Mansfield.

2. A notice of this action shall be printed once in the Star-Gazette.

Mrs. Kocher made a motion to approve the passage of Resolution 2017-01, which was seconded by Mr. Hayes.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None

Nay – None

Absent – None

RESOLUTION 2017-02

TOWNSHIP OF MANSFIELD

WARREN COUNTY, NEW JERSEY

WHEREAS, there exists a need for the service of a Township Engineer and in the Township of Mansfield for engineering and zoning services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:1 1-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, in the County of Warren as follows:

1. The agreement with **Drew DiSessa**, with the Engineering Office of **Pennonni Associates**,

Inc. is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:1 1-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law. A copy of the Agreement is on file for inspection with the Clerk of the Township of Mansfield.

2. A notice of this action shall be printed once in the Star-Gazette.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None

Nay – None

Absent – None

RESOLUTION 2017-03

APPOINTMENTS TO CERTAIN MUNICIPAL OFFICES AND POSITIONS FOR THE YEAR 2017:

BE IT RESOLVED, that the following persons be and each is hereby appointed for a period of one (1) year commencing January 2, 2017 to the following respective municipal offices and/or positions of the Township of Mansfield:

Court Administrator	Jerilynn Harris
Deputy Court Administrator/ Court Assistant	Lisa Rudd
2 nd Deputy Court Administrator/ Court Assistant	Illena Leigh Raffaele
Violation Clerk	Rosemarie Hoover
Court Security	Glenn Hawkswell Pat Mannon
Alternate Court Administrator	Irene Brownell
Tax Finance Clerk	JoAnn Fascenelli
Deputy Treasurer	JoAnn Fascenelli
Deputy Clerk/Deputy Registrar	JoAnn Griffith
Machinery Operators	Keith Beam Edward Watters

John Tate
Harry Appleby, Jr.

Planning Board Secretary

Patti Zotti

Certified List Officer

Bernard Murdock

Police Secretary

Joan Kries

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2017-03, which was seconded by Mr. Hayes.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None

Nay – None

Absent – None

RESOLUTION 2017-04

TOWNSHIP COMMITTEE SUBORDINATE COMMITTEES AND APPOINTMENTS

BE IT RESOLVED, that the following subordinate committees be established and chaired as follows for the year 2017:

	<u>CHAIR PERSON</u>	<u>VICE CHAIR PERSON</u>
Municipal Alliance	Shirley Kocher	Michael Misertino
Public Buildings Public Works	Ron Hayes	Desiree Dillon
Shared Services	Joseph Watters	Desiree Dillon
Police & Safety	Shirley Kocher	Joseph Watters
Fire & Emergency Management	Ron Hayes	Michael Misertino
Recreation	Desiree Dillon	Michael Misertino
Environmental Comm.	Michael Misertino	Shirley Kocher
Finance	Michael Misertino	Desiree Dillon
Judiciary	Michael Misertino	Desiree Dillon

Personnel	Ron Hayes	Desiree Dillon
School Liaison	Desiree Dillon	Shirley Kocher
Economic & Industrial Dev. Advisory Council	Shirley Kocher	Ron Hayes
Open Space	Ron Hayes	Joseph Watters

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2017-05, which was seconded by Mr. Hayes.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None

Nay – None

Absent – None

RESOLUTION 2017-06

TAX SEARCH OFFICER

BE IT RESOLVED, that Amy Monahan be the official Tax Search Officer for the Township of Mansfield for 2017.

Mrs. Kocher made a motion to approve the passage of Resolution 2017-06, which was seconded by Mrs. Mora Dillon.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None

Nay – None

Absent – None

RESOLUTION 2017-07

ASSESSMENT SEARCH OFFICER:

BE IT RESOLVED, that Dena Hrebenak be the official Assessment Search Officer for the Township of Mansfield for the year 2017.

Mrs. Kocher made a motion to approve the passage of Resolution 2017-07, which was seconded by Mrs. Mora Dillon.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None

Nay – None

Absent – None

RESOLUTION 2017-08

RESOLUTION
ROGER SKOOG AS MUNICIPAL PROSECUTOR, DONALD FARINO AS PUBLIC DEFENDER FOR THE
TOWNSHIP OF MANSFIELD

WHEREAS, the position of Municipal Prosecutor, and Public Defender are filled by persons providing services; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, Warren County, New Jersey as follows:

That Roger Skoog be appointed Prosecutor, Donald Farino be appointed Public Defender for the year 2017.

Mr. Hayes made a motion to approve the passage of Resolution 2017-08, which was seconded by Mrs. Mora Dillon.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters
Abstained – None
Nay – None
Absent – None

RESOLUTION 2017-09

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY,
FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES OF ASSESSMENTS

WHEREAS, N.J.S.A.54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S.A.54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year.

NOW, THEREFORE, BE RESOLVED, by the Mayor and Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

- The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency

- Effective January 2, 2017 there will be a ten (10) day grace period of quarterly tax payments made by cash, check or money order.
- Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution.
- This resolution shall be published in its entirety once in an official newspaper of the Township of Mansfield.
- A certified copy of this resolution shall be provided by the Township Clerk to the Tax Collector, Township Attorney and Township Auditor for the Township of Mansfield.

Mrs. Kocher made a motion to approve the passage of Resolution 2017-09, which was seconded by Mr. Hayes.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None

Nay – None

Absent – None

RESOLUTION 2017-10

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CONDUCT A TAX LIEN SALE

WHEREAS, there remains on the records and books of the Township of Mansfield delinquent taxes, water and other municipal charges owing as of December 31, 2016; and

WHEREAS, the statutes of the State of New Jersey expressly N.J.S.A.54:5 et seq, provide for the enforcement and collection of such delinquencies through a tax lien sale; and

WHEREAS, the Tax Collector is empowered by statute to conduct and preside over the sale of the liens.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the Tax Collector is hereby authorized to conduct the annual tax sale of prior year delinquencies on or before December 31, 2017.

Mrs. Kocher made a motion to approve the passage of Resolution 2017-10, which was seconded by Mrs. Mora Dillon.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters
Abstained – None
Nay – None
Absent – None

RESOLUTION 2017-11

RESOLUTION SMALL BALANCE CANCELLATION

WHEREAS, the Governing Body of the Township of Mansfield finds and declares that N.J.S.A. 40A:5-17-1 empowers authorized municipal employees to process the cancellation of tax refunds and or delinquencies of less than Five (\$5.00) Dollars, and

WHEREAS, the Governing Body further finds and declares that the Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of less than Five (\$5.00) Dollars, and

WHEREAS, the Governing Body further finds and declares that it is in the best interest of the citizens of the Township of Mansfield for the Municipal Tax Collector to be authorized to process the cancellation of tax refunds and/ or delinquencies of less than Five (\$5.00) Dollars in accordance with N.J.S.A. 40A:5-17-1;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Mansfield that the Municipal Tax Collector is hereby authorized to process the cancellation of tax refunds or delinquencies of less than Five (\$5.00) Dollars during the calendar year of 2016 in accordance with N.J.S.A. 40A:5-17-1 .

Mrs. Kocher made a motion to approve the passage of Resolution 2017-11, which was seconded by Mrs. Mora Dillon.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters
Abstained – None
Nay – None
Absent – None

RESOLUTION 2017-12

OFFICIAL NEWSPAPER

BE IT RESOVED, that the Express Times be designated as official newspapers for the Township of Mansfield for 2017.

Mrs. Kocher made a motion to approve the passage of Resolution 2017-12, which was seconded by Mr. Hayes.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters
Abstained – None
Nay – None
Absent – None

RESOLUTION 2017-13

LAND USE BOARD CERTIFICATION OF SUBDIVISION OF LANDS

BE IT RESOLVED, Dena Hrebenak, Municipal Clerk, pursuant to the provisions of N.J.S.A. 40:55D-56, be appointed the official to issue certifications as to the approval of subdivisions of land or lands in the Township of Mansfield for 2017.

Mr. Hayes made a motion to approve the passage of Resolution 2017-13, which was seconded by Mrs. Mora Dillon.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters
Abstained – None
Nay – None
Absent – None

RESOLUTION 2017-14

SUNSHINE LAW– MEETING DATES

BE IT RESOLVED, that the regular monthly meetings of the Township Committee be held on the 2nd and 4th Wednesday of each month at 7:30 p.m.

MANSFIELD TOWNSHIP COMMITTEE SCHEDULE OF 2017 MEETINGS LOCATION: MUNICIPAL BUILDING, 100 PORT MURRAY ROAD PORT MURRAY, NEW JERSEY

<u>DATE</u>	<u>TYPE OF MEETING</u>	<u>LOCATION</u>	<u>TIME</u>
January 11	Regular Meeting	Meeting Room	7:30 p.m.
January 25	“ “	“ “	“
February 8	“ “	“ “	“
February 22	“ “	“ “	“
March 8	“ “	“ “	“
March 22	“ “	“ “	“
April 12	“ “	“ “	“
April 26	“ “	“ “	“
May 10	“ “	“ “	“
May 24	“ “	“ “	“
June 14	“ “	“ “	“
June 28	“ “	“ “	“
July 12	“ “	“ “	“
July 26	“ “	“ “	“

August 9	"	"	"	"	"
August 23	"	"	"	"	"
September 13	"	"	"	"	"
September 27	"	"	"	"	"
October 11	"	"	"	"	"
October 25	"	"	"	"	"
November 8	"	"	"	"	"
November 21	"	"	"	"	"
December 13	"	"	"	"	"
December 27	"	"	"	"	"

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2017-14, which was seconded by Mr. Hayes.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters
 Abstained – None
 Nay – None
 Absent – None

RESOLUTION 2017-15

RESOLUTION AUTHORIZING THE TAX ASSESSOR AND LEGAL COUNSEL TO FILE AND PROSECUTE ROLL BACK TAX COMPLAINTS, COMPLAINTS TO CORRECT ERRORS IN ASSESSMENTS AND COMPLAINTS FOR ADDED/OMITTED ASSESSMENTS AS THE CASE MAY BE FOR 2017

WHEREAS, the County Tax Board has issued a ruling requiring a Resolution by the Mayor and Township committee or Council of each municipality of the County of Warren by its Administrator, Melissa Pritchett; and

WHEREAS, the Administrator requires that the Mayor and Members of the Governing Body of each municipality in the County of Warren, in order to file Municipal roll back complaints, correct errors or file added, omitted and added/omitted complaints, adopt a resolution allowing the Assessor in the Municipality and the Municipal Attorney or any member of the firm, to file and prosecute said complaints.

NOW, THEREFORE, BE IT RESOLVED, on this 2nd day of January 2017 by the Township Committee of the Township of Mansfield, in the county of Warren and State of New Jersey, that Bernard Murdock, as Tax Assessor for the Township of Mansfield, the Municipal Attorney, Michael Lavery as Attorney for the township, are hereby authorized to file, prosecute, defend, stipulate, modify, agree upon and otherwise perform the duties which are required of said Assessor and Attorney, in the process of prosecution and/or filing of said Roll Back Tax Complaints, complaints to correct errors in assessments, for added assessments, omitted assessments and added/omitted assessments in 2016 and defending or settling all 2017 local property tax appeals.

BE IT FURTHER RESOLVED, that the Municipal Clerk be and the same is hereby directed to provide a

true copy of this Resolution to the Warren County Board of Taxation, 202 Mansfield Street, Belvidere, New Jersey 07823.

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2017-15, which was seconded by Mr. Watters.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters
Abstained – None
Nay – None
Absent – None

RESOLUTION # 2017-16

A RESOLUTION CONTINUING AUTHORIZATION FOR THE REIMBURSEMENT OF ONE FOURTH THE COSTS OF MEDICAL BENEFITS TO ELIGIBLE EMPLOYEES WAIVING COVERAGE

TOWNSHIP OF MANSFIELD WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, all full-time employees of the Township of Mansfield working 35 or more hours per week and part-time employees who are regularly scheduled to work 25 hours or more per week are eligible to receive medical benefits; and

WHEREAS, medical benefits include medical insurance;

WHEREAS, some employees may experience an unwanted duplication of benefits;

WHEREAS, those employees with duplication may seek to waive insurance coverage and be reimbursed up to one-fourth of the cost for same; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Mansfield, County of Warren, New Jersey, the Chief Financial Officer will pay through payroll, subject to inclusion on Federal W-2 Wage and Tax Statement, an amount equal to one-fourth (25%) of the Township's cost (calculated as the cost of the medical benefit, minus the employee's contribution) to provide the plan type the employee qualifies for (i.e. Family, Single, Parent/Child, Husband/Wife). Employees waiving coverage after May 21, 2010 are limited to a maximum \$ 5,000.00 per year reimbursement.

BE IT FURTHER RESOLVED, that the said payment will be made through the bi-weekly payroll of every month for a total twenty-six (26) payments per year.

Mr. Hayes made a motion to approve the passage of Resolution 2017-16, which was seconded by Mr. Watters.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters
Abstained – None

Nay – None
Absent – None

RESOLUTION # 2017-17

A RESOLUTION ESTABLISHING THE RATE FOR OUTSIDE EMPLOYMENT OF OFF-DUTY POLICE

WHEREAS, the Code of the Township of Mansfield provides for a rate of payment of police coverage in quasi-public matters under Article 2 Section 2-20.9 b; and

WHEREAS, the rate established therein may be changed from time to time by resolution of the Township Committee, and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that the charge for quasi-public services shall be paid as follows:

Uniformed Police Officer	\$ 69.62 per hour effective
Administrative Costs	\$ 27.38 per hour effective

The applicant for such services shall deposit sufficient funds to cover costs in advance which will be kept in escrow with the Chief Financial Officer and any balance refunded upon written request.

Mrs. Kocher made a motion to approve the passage of Resolution 2017-17, which was seconded by Mr. Hayes.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters
Abstained – None
Nay – None
Absent – None

RESOLUTION # 2017-18

TO AUTHORIZE AND APPROVE SALARIES AND WAGES FOR CERTAIN EMPLOYEES

WHEREAS, Ordinance Numbers 2016-13 established the salaries and wages for the employees of the Township of Mansfield, County of Warren,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren that the following named employees shall be compensated for the year 2017, unless otherwise noted, in the amount as designated below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
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Joseph Watters	Mayor	\$ 600.00
Ronald Hayes	Deputy Mayor	\$ 300.00
Desiree Mora Dillon	Committee Member	\$ 4,740.00
Ronald Hayes	Committee Member	\$ 4,740.00
Shirley Kocher	Committee Member	\$ 4,740.00
Michael Misertino	Committee Member	\$ 4,740.00
Joseph Watters	Committee Member	\$ 4,740.00
Dena Hrebenak	Municipal Clerk	\$58,667.28
Dena Hrebenak	Insurance Fund Commissioner	\$ 1,500.00
Dena Hrebenak	Elections Officer	\$ 200.00 / election
Dena Hrebenak	Assessment Search Officer	\$ 1,000.00
Dena Hrebenak	Stipend	\$ 1,000.00
JoAnn Griffith	Deputy Clerk	\$ 30,525.00
Charles Daniel	Chief Municipal Financial Officer	\$ 73,950.00
JoAnn Fascenelli	Deputy Treasurer	\$ 9,000.00
JoAnn Fascenelli	Deputy Tax Collector	\$ 32,332.41
JoAnn Fascenelli	Certified Recycling Professional	\$ 2,100.00
JoAnn Fascenelli	Clean Communities Coordinator	\$ 1,400.00
JoAnn Fascenelli	Stipend	\$ 1,000.00
Bernard Murdoch	Certified Tax Assessor	\$ 24,421.85
Bernard Murdoch	Certified Lists	\$ 620.00
Patti Zotti	Land Use Board Secretary	\$ 17,214.01
Ruth Pante'	Environmental Commission Secretary	\$ 1,054.60
Ruth Pante'	Open Space/Historical Secretary	\$ 286.04
Robert Griffith	Emergency Management Director	\$ 2,000.00
Rich Heurich	Deputy Emergency Mgt. Director	\$ 534.00
Keith Beam	Machine Operator	\$ 54,793.98
John Tate	Machine Operator	\$ 54,793.98
Harry Appleby, Jr.	Machine Operator	\$ 54,793.98
Edward Watters	Machine Operator	\$ 54,793.98
Keith Beam	Recycling Attendant	\$ 35.18/Hr.
John Tate	Recycling Attendant	\$ 35.18/Hr.

Harry Appleby, Jr.	Recycling Attendant	\$ 35.18/Hr.
Edward Watters	Recycling Attendant	\$ 35.18/Hr.
Joan Kries	Police Secretary	\$ 40,662.02
Michael Reilly	Chief of Police	\$107,985.85
Shawn Bates	Sergeant	\$ 96,532.00
Patrick Kirchner	Sergeant	\$ 96,532.00
James MacDonough	Sergeant	\$ 96,532.00
James Hikade	Sergeant	\$ 96,532.00
Anthony Sillett	Sergeant	\$ 96,532.00
Jeffrey Gilbert	Patrolman	\$ 90,906.00
Steven Browns	Patrolman	\$ 90,906.00
Steven Browns	Sergeant	\$ 96,532.00 1-Feb-17
Michael Citarelli	Patrolman	\$ 74,024.00 1-Jan – 17-Jan
Michael Citarelli	Patrolman	\$ 79,719.00 18-Jan – 31-Dec
Joseph Mathews	Patrolman	\$ 74,024.00 1-Jan – 31-Sept
Joseph Mathews	Patrolman	\$ 79,719.00 1-Oct – 31-Dec
Michael Camerata	Patrolman	\$ 62,636.00 1-Jan – 15-Oct
Michael Camerata	Patrolman	\$ 68,330.00 16-Oct – 31-Dec
Michael Madonna	Patrolman	\$ 68,330.00
Gregory Zytco	Patrolman	\$ 51,248.00 Jan – 28-Sept
Gregory Zytco	Patrolman	\$ 56,942.00 29-Sept – 31 Dec
Erik Soroka	Patrolman	\$ 45,553.00 1-Jan – 15-June
Erik Soroka	Patrolman	\$ 51,248.00 16-June – 31 Dec
Michael Brancheau	Patrolman	\$ 45,553.00 1-Jan – 30 June
Michael Brancheau	Patrolman	\$ 51,248.00 1-July – 31 Dec
Almin Hodzic	Patrolman	\$ 40,000.00
Joseph Mathews	Detective Stipend	\$ 1,000.00
James MacDonough	Detective Stipend	\$ 1,000.00
Shawn Bates	EMT Stipend	\$ 91.67
Michael Camerata	EMT Stipend	\$ 1,100.00
Erik Soroka	EMT Stipend	\$ 1,100.00
Gregory Zytco	K-9 Officer	\$ 1,000.00
Jerilynn Harris	Court Administrator	\$ 79,896.62
Lisa Rudd	Deputy Court Administrator	\$ 59,665.53
Rosemarie Hoover	Violations Clerk	\$ 16.72/Hr.
Illena Raffaele	Deputy Court Administrator	\$ 39,780.00
John Palmer	Judge	\$ 92,870.71

Patricia Mannon	Court Security	\$	115.00/Session
Glenn Hawkswell	Court Security	\$	115.00/Session
Jerilynn Harris	Call-Outs	\$	55.00/Call Out
Lisa Rudd	Call-Outs	\$	55.00/Call Out

Mrs. Kocher made a motion to approve the passage of Resolution 2017-18, which was seconded by Mrs. Mora Dillon.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None

Nay – None

Absent – None

Resolution 2017-19

DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, in accordance with N.J.A.C. 17:27-3.5, each public agency shall annually designate an officer or employee to serve as its Public Agency Compliance Officer; and

WHEREAS, Dena Hrebenak, RMC, is the appropriate employee of the Township to serve as the Public Agency Compliance Officer;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield that Dena Hrebenak, RMC, be, and is hereby designated to serve as the Public Agency Compliance Officer on behalf of Township of Mansfield.

Mrs. Kocher made a motion to approve the passage of Resolution 2017-19, which was seconded by Mr. Hayes.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None

Nay – None

Absent – None

RESOLUTION # 2017-20

AUTHORIZATION FOR CHIEF FINANCIAL OFFICER TO ISSUE CERTAIN CHECKS
& REMIT PAYROLL TAXES

WHEREAS, it is necessary for certain remittances to be paid to the State of New Jersey for pension, State Income tax deductions and to the appropriate agencies for Federal and other State Income Tax deductions, Social Security deductions, Wage Executions ordered by the Court, and to the appropriate entity for other voluntary payroll deductions;

WHEREAS, it is the intent of the Township Committee to pay the above at the required intervals;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, as follows:

That the Chief Financial Officer be and is hereby authorized to:

- Transfer sufficient funds from Current Fund to the Payroll Account.
- Transfer sufficient funds from the Payroll Account to the Payroll Agency Account
- Remit Federal withholding and Social Security Taxes and New Jersey State Income Tax deductions by Electronic Funds Transfer, as required by applicable law.

Mrs. Kocher made a motion to approve the passage of Resolution 2017-20, which was seconded by Mrs. Mora Dillon.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None

Nay – None

Absent – None

RESOLUTION 2017-21

DEBT SERVICE

TOWNSHIP OF MANSFIELD WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, N.J.S. 40A: 4-19 provides authority for appropriating in a temporary resolution the permanent debt service for the coming fiscal year providing that such resolution is not made earlier than December 20th of the year proceeding the beginning of the fiscal year; and

WHEREAS, principal and interest will be due on various dates from January 1, 2017 to December 31, 2017, inclusive, on sundry bonds issued and outstanding:

NOW, THEREFORE, BE IT RESOLVED, that the following appropriations be made to cover the period from January 1, 2017 to December 31, 2017, inclusive:

DEBT SERVICE – TOWNSHIP OF MANSFIELD

Bond Interest \$ 34,442.00

Note Interest \$ 3,840.85

Mr. Hayes made a motion to approve the passage of Resolution 2017-21, which was seconded by Mrs. Kocher.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None

Nay – None

Absent – None

RESOLUTION 2017-22

A RESOLUTION TO APPROPRIATE A TEMPORARY BUDGET FOR 2017

TOWNSHIP OF MANSFIELD WARREN COUNTY, State Of New Jersey

WHEREAS, N.J.S. 40 A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2017 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 1, 2017; and

WHEREAS, the total appropriations in the 2016 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$ 5,646,536; and

WHEREAS, 26.25% of the total appropriations in the 2016 budget, exclusive of any appropriations made for interest and debt charges, capital improvement fund and public assistance in said 2016 budget is the sum of \$ 1,482,216.

NOW, THEREFORE, BE IT RESOLVED, that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for their records:

TEMPORARY APPROPRIATIONS – 2017

Salaries and Wages \$ 800,400

Other Expenses \$ 681,816

Mrs. Kocher made a motion to approve the passage of Resolution 2017-22, which was seconded by Mrs. Mora Dillon.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None

Nay – None

Absent – None

RESOLUTION 2017-23

OFFICIALS AUTHORIZED TO SIGN CHECKS AND WARRANTS

BE IT RESOLVED, that each check and warrant of the Township be signed by two of the following and that they hereby are authorized to sign same.

- Mayor, Joseph Watters
- Township Clerk, Dena Hrebenak
- Chief Financial Officer, Charles Daniel
- Deputy Treasurer, JoAnn Fascenelli

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2017-23, which was seconded by Mr. Hayes.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None

Nay – None

Absent – None

RESOLUTION 2017-24

ANIMAL CONTROL OFFICER

BE IT RESOLVED, that Kim Sillett be the official Animal Control Officer for the Township of Mansfield for 2017.

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2017-24, which was seconded by Mr. Hayes.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None

Nay – None

Absent – None

RESOLUTION NO. 2017-25

Township of Mansfield

STATE OF NEW JERSEY

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services, and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for pilot programs, and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct pilot programs, and

WHEREAS, the rules and regulations authorize a municipality to submit an application

for participation in the pilot program for an electronic tax sale, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complex tax process, and

WHEREAS, the Township of Mansfield wishes to participate in the pilot program for an electronic tax sale.

BE IT RESOLVED by the Township Committee of the Township of Mansfield that the Tax Collector is hereby authorized to complete an application to participate in the electronic tax sale program and submit same to the Director of the Division of Local Government Services.

Mrs. Kocher made a motion to approve the passage of Resolution 2017-25, which was seconded by Mr. Hayes.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None

Nay – None

Absent – None

RESOLUTION NO. 2017-26

Township of Mansfield STATE OF NEW JERSEY

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services, and

WHEREAS, the rules and regulations require a municipality to send three (3) notices of tax sale to all properties included in said sale; and

WHEREAS, the rules and regulations allow said municipality to charge a fee of \$25.00 per notice for the creation, printing and mailing of said notice; and

WHEREAS, in an effort to more fairly assign greater fiscal responsibility to delinquent taxpayers, the Township of Mansfield wishes to charge \$25.00 per for one notice mailed which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the general tax base.

BE IT RESOLVED by the Township Committee of the Township of Mansfield that a fee of \$25.00 for one notice be established and is hereby authorized and directed to be charged for each notice of tax sale that is sent in conjunction with the 2017 electronic tax sale.

Mrs. Kocher made a motion to approve the passage of Resolution 201-26, which was seconded by Mrs. Mora Dillon.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None

Nay – None

Absent – None

RESOLUTION 2017-27

TOWNSHIP OF MANSFIELD

WARREN COUNTY, NEW JERSEY

WHEREAS, there exists a need for the service of a Municipal Auditor in the Township of Mansfield for auditing services and advice to the Mayor and Township Committee; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:1 1-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, in the County of Warren as follows:

1. The agreement with Thomas Ferry with the law office of Ferraioli, Wielkottz, Cerullo, & Cuva, P.A. is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:1 1-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law. A copy of the Agreement is on file for inspection with the Clerk of the Township of Mansfield.
2. A notice of this action shall be printed once in the Express- Times.

Mr. Hayes made a motion to approve the passage of Resolution 2017-27, which was seconded by Mrs. Mora Dillon.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None

Nay – None

Absent – None

RESOLUTION 2017-28

TOWNSHIP OF MANSFIELD

WARREN COUNTY, NEW JERSEY

WHEREAS, there exists a need for the service of a Bond Council in the Township of Mansfield for auditing services and advice to the Mayor and Township Committee; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:1 1-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, in the County of Warren as follows:

1. The agreement with John Drakowitz with the law office of Gibbons, P.C. is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:1 1-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law. A copy of the Agreement is on file for inspection with the Clerk of the Township of Mansfield.
2. A notice of this action shall be printed once in the Express-Times.

Mr. Hayes made a motion to approve the passage of Resolution 2017-28, which was seconded by Mrs. Mora Dillon.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None

Nay – None

Absent – None

RESOLUTION NO. 2017-29

RESOLUTION APPOINTING CERTIFIED PUBLIC WORKS MANAGER

WHEREAS, the Township of Mansfield appointed Kevin Ward, Certified Public Works Manager for the Township of Mansfield; and

WHEREAS, Kevin Ward resigned as of July 15, 2016; and

WHEREAS, Patrick Wood has applied for the position of Certified Public Works Manager for the Township of Mansfield.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

- Patrick Wood is hereby appointed Certified Public Works Manager of the Township of Mansfield as per NJSA 40A:9-154.5.
- Mr. Wood will be granted two (2) weeks vacation upon beginning employment as agreed.
- A certified copy of this Resolution shall be filed with the Department of Community

Affairs of the State of New Jersey within 7 days of the date thereof.

Mrs. Kocher made a motion to approve the passage of Resolution 2017-29, which was seconded by Mr. Hayes.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None

Nay – None

Absent – None

RESOLUTION # 2017-30

TO AUTHORIZE AND APPROVE SALARIES AND WAGES FOR CERTAIN EMPLOYEES

WHEREAS, Ordinance # 2016-13 established the salaries and wages for the employees of the Township of Mansfield, County of Warren,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren that the following named employees shall be compensated for the year 2017, unless otherwise noted, in the amount as designated below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Patrick Wood	Public Works Superintendent	\$ 65,000 per annum

Mr. Hayes made a motion to approve the passage of Resolution 2017-30, which was seconded by Mrs. Kocher.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None

Nay – None

Absent – None

Mrs. Mora Dillon made a motion to adjourn the regular meeting at 12:44 pm, and go into the Reorganization Meeting of the Township of Mansfield Board of Health, seconded by Mr. Hayes.

**MANSFIELD TOWNSHIP BOARD OF HEALTH
REORGANIZATION MEETING
JANUARY 1, 2016**

This is the Reorganization Meeting of the Mansfield Township Board of Health.
The notice requirements of the law have been satisfied for this meeting by notice to Star-Gazette and the Express Times, of the time, date and location thereof. Notice was also posted on the bulletin board located in the Municipal Building.

The Mansfield Township Board of Health shall not hold regularly scheduled meetings and shall call them only as the need requires and shall meet at the Municipal Building, 100 Port Murray Road, Port Murray, New Jersey

Mayor Watters called the meeting to order at 12:45 p.m.

ROLL CALL: Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Mayor Watters appointed herself/himself, Chairperson of the Board of Health and Dena Hrebenak, Secretary of the Board of Health for the year 2016.

Mrs. Mora Dillon moved said appointments, which was seconded by Mr. Hayes.

Ayes – Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Abstained – None

Nay – None

Absent – None

HEALTH OFFICER:

Mayor Watters appointed Michael Deehan, M.D., as Health Officer of the Township of Mansfield for the year 2016. This is a non-salary position.

Mrs. Mora Dillon moved to concur with said appointments, which was seconded by Mr. Hayes.

RESOLUTION BOH 2016-01
BOARD OF HEALTH
OPEN PUBLIC MEETINGS ACT
Chapter 231, P.L. 1975

WHEREAS, the legislature has adopted the Open Public Meetings Act, Chapter 231, P.L. 1975, which became effective on January 9, 1976; and

WHEREAS, the Board of Health of the Township of Mansfield being desirous of continuing to keep the public informed of its activities and to comply with the requirements of the aforesaid Act.

NOW, THEREFORE, BE IT RESOLVED:

- In accordance with Section 13 of the Act, the Board of Health of the Township of Mansfield hereby announces that it shall not hold regularly scheduled meetings and shall call them only as need requires and shall meet at the Municipal Building, 100 Port Murray Road, Port Murray, New Jersey.
- In accordance with Section 13 of the Act, the newspapers to which all notices required by the aforesaid Act are to be sent shall be any of the official newspapers of the municipality; Star-Gazette and the Express Times.

- The public place at which all notices shall be posted shall be the bulletin board situated in the Municipal Building.

Mrs. Kocher made a motion to approve the passage of BOH2016-01, which was seconded by Mrs. Mora Dillon.

Mayor Watters moved to adjourn the Board of Health meeting at 12:47 pm.

Return to regular meeting at 12:47 pm.

ROLL CALL: Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mr. Hayes, Mayor Watters

Mrs. Mora Dillon asked what the pricing difference would be between the Star Gazette and the Express Times.

Ms. Hrebenak stated that she was unsure and would have to look into the pricing difference.

Mayor Watters stated that a letter was received from Open Space in reference to meeting attendance of Mr. Smith.

Mrs. Mora Dillon made a motion to remove Brad Smith from Open Space, which was seconded by Mr. Hayes.

Ayes – Mrs. Mora Dillon, Mr. Hayes, Mayor Watters

Abstained – Mr. Misertino

Nay – Mrs. Kocher

Absent – None

Mrs. Mora Dillon made a motion to appoint Jim Watters to the unexpired term of Brad Smith, which was seconded by Mr. Hayes.

Ayes – Mrs. Mora Dillon, Mr. Hayes, Mayor Watters

Abstained – Mr. Misertino

Nay – Mrs. Kocher

Absent – None

There being no further business, it was moved by Mrs. Mora Dillon to adjourn the Reorganization Meeting at 12:57 p.m, which was seconded by Mr. Hayes.

Dena Hrebenak
Municipal Clerk